

PERSONAL PROFILE

Name	Uzaima Nasir Hilaly	
Father's Name	Muhammad Nasir Hilaly	
Date of Birth	21 st Sept 1984	
Permanent Address	Kishmish Villa, 98/1, 5 th commercial street, Phase IV, DHA, Karachi	
Telephone Nos.	+92-333-2248284	
Qualification	MS Management Sciences (SZABIST KHI), MBA Finance (SZABIST KHI), BBA Finance (University of Karachi), A-Levels (Le'cole for Advanced Studies, Karachi) O-Levels (St. Michael's Convent, Karachi)	
Date of joining in service	21 st Jan 2013	
Service Group	Technical	
Basic Pay Scale	18	
Present Post	Director Admin, Finance & Management, Directorate of Urban Policy & Strategic Planning, Government of Sindh	

Teaching Experience:

S. No.	Visiting Faculty	Period		Courses Taught
		From	To	
1.	SZABIST - Karachi	Jan 2013	May 2013	Financial Accounting, Business Economics, Economic of Pakistan, Corporate Finance, Analysis of Financial Statements, Risk Management and Portfolio Management, Microeconomics, Macroeconomics
2.	SUFFA University - Karachi	Aug 2012	May 2015	
3.	Defence Authority College of Business, Karachi	Mar 2010	Jun 2012	

In Country (Certifications / Courses)

1.	Results-Based-Monitoring & Evaluation –European Union SUCCESS Programme
2.	SPPRA , Procurement Management, IBA Karachi
3.	PPRA/ SPPRA/ BPPRA Rules
4.	Settling Bidders Grievances & Rights of Bidders in PPRA Rules
5.	Contract Management/ Common Procurement Mistakes & How to Avoid Mis-Procurement
6.	Public Procurement Law- Challenges & Solutions
7.	Financial Management in Public Procurement
8.	Procurement of Consultancy Services
9.	Problems Faced During Public Procurement
10.	Municipal Finances e-Course: Learning Program for Local Governments- The World Bank Group
11.	Financing for Development, Billions to Trillions to Action- The World Bank Group Course
12.	Integrated Credit Stage ~ training course – DC Gardener Training
13.	HBL Management Trainee Programme
14.	Workshop facilitated by Torque, related to Vision, Ethics & Values

Core Competencies: Administration, Urban Planning, Social Sector & Development Portfolio, Projects & Management Portfolio, Logistics & Supply Chain Management, Financial Analysis.

Key Posts Held: Director Admin, Finance & Management (Urban Policy & Strategic Planning), Deputy Director Procurement & Finance, (UPSP) P&D Department, Deputy Director Municipal Finance & Governance, Deputy Director Investment Management, Institutional Capacity Building Specialist, (KNIP) P&D Department.

Key Service Profile:

S. No.	Post Held / Place of Posting	Period	
		From	To
1.	Director Admin, Finance & Management, Urban Policy & Strategic Planning , Planning & Development Department	Jul 2018	Onwards
2.	Deputy Director (Finance & Procurement), UPSP, P&D Department	Jan 2018	Jun 2018
3.	Institutional Capacity Building Specialist, Karachi Neighborhood Improvement Program (KNIP), P&D Depart	May 2017	Dec 2018
4.	Deputy Director (Investment Management), UPSP, P&D Department	April 2016	April 2017
5.	Deputy Director (Municipal Finance & Governance) Urban Policy & Strategic Planning , Planning & Development Department	Jan 2013	Onwards
6.	Management Trainee/ Credit Analyst, HABIB BANK LTD	Jul 2008	May 2009

Major Tasks/ Assignments:

S. No	
1.	Poverty Reduction Strategy (PRS) - Addressing Urban Poverty - Rural Growth Centres, or 'Service Hubs'
2.	Municipal Finance Assessment Study for Sindh
3.	Karachi Transformation Strategy
4.	Economic Development Plan for 14 District Head Quarter Towns
5.	Economic Development Plan For Islamkot Town
6.	Economic Development Plan – Sukkur
7.	Economic Development Plan – Larkana
8.	“Pakistan Urban Forum” and “South Asian Cities Conference” – 2014
9.	Prepared Concept Papers on the following; -Industrial Development Strategy -Gross Domestic Product (GDP) of Sindh -Public Sector Expenditure Tracking System (PETS)
10.	Karachi Neighborhood Improvement Project (KNIP)

Publications

- Accomplishment Report (2012- 2020)
- Poverty Reduction Strategy Chuhar Jamali – Sujawal District
- Poverty Reduction Strategy Tharparkar District

Skills

- Proficient at using Microsoft Office
- Having strong communication & interpersonal skills, with fluency in the English language
- Expertise in analysis of financial statements and projections
- Skillful at applying financial model techniques
- Efficient in processing data and information, keeping records and tabulation

References shall be furnished upon request